



# Old Bears Barn

## **Old Bears Barn Bed and Breakfast Privacy Policy**

Here at Old Bears Barn we take your privacy seriously and only use your personal information to provide the products and services you have requested from us.

### **Data Collection**

We collect and process your personal information & data when you make an enquiry or booking and when you register on arrival.

If you contact us (by phone or email) we will keep a record of our correspondence for booking purposes and, with your consent, for marketing purposes.

We may use your personal information & data in the following ways:-

To administer a booking, event or reservation.

To send you emails or call you in relation to your stay.

To send you details of Old Bears Barn offers and promotions.

### **Sensitive personal data**

Sensitive personal data will only be collected and used by us to fulfil our contract with you to provide the services that you have requested.

### **Non-disclosure to third parties**

We do not share your data with any other company for marketing purposes.

We may share your data with agencies such as law enforcement or governmental organisations where we are required to make such disclosures by any applicable law.

We may share your data with banks and payment providers, to authorise and complete payments.

### **Retaining personal information**

We retain personal information about you for the period necessary to fulfil the purposes outlined in this Policy, unless a longer retention period is required or permitted by applicable law. Where your information is no longer required, we will ensure it is disposed



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of in a secure manner.

## **Getting in contact**

If you would like to review, access, amend or update your information please contact us at:

Old Bears Barn  
Lealholmside  
Whitby  
YO21 2AF

Email: [old\\_bears\\_barn@outlook.com](mailto:old_bears_barn@outlook.com)

This policy was updated on 1<sup>st</sup> December 2019.